

Friends of St Mary's C of E (Aided) Primary School

Annual General Meeting

Tuesday 8th October 2019 3.30pm

Dear Parents and Carers

Friends of St Mary's C of E (Aided) Primary School would like to invite all parents and carers to our Annual General Meeting on Tuesday 8th October in the small hall at 3.30pm. You are warmly invited to share some refreshments and meet the existing PTA before we start our meeting. This is an important part of the PTA year, where we tell you about what we have been up to as a committee and form a committee for this year, with new ideas and enthusiasm! We will also be electing the PTA Trustees for the next year. The trustees support the re-election of the existing trustees and propose Rob Davies to be elected as Treasurer as a replacement for Sarah Reid who has stepped down to pursue new work challenges. Thank-you Sarah for all your efforts

The PTA is a friendly committee of parents, carers and teachers who are committed to raising funds to help all the children at the school. In the last academic year we had a fantastic year and raised around £16,500 for the benefit of the children but we could not achieve that sort of success without the support of all the helpers and volunteers that give up their time and talents.

You do not need to join the committee to come to this meeting but for the PTA to be successful we do need your help and input. We need to know what you think:

- About our events; and
- About what the money we raise is spent on

So please, come along to the AGM - meet the existing members, let us know what you think and what you would like to see the PTA doing for your children.

I am able / unable to attend the Friends of St Mary's PTA AGM on Tuesday 8th October.

Signed _____

Child(ren) _____ Class _____

Draft AGM Agenda

Tuesday 8th October 2019

Venue: St Mary's C of E (Aided) Primary School

1. Persons Present
2. Apologies
3. Head Teacher's Report
4. Chairman's Report, including
 - a. Friends of St Mary's CofE Aided Primary School, Pulborough as a Charity
5. Finance report
 - a. Treasurer's Report – followed by acceptance of the accounts so they can be audited and filed with the Charities Commission.
 - b. Reappointment of Alan Copus as the independent examiner of the accounts
6. Election of Trustees
 - a. Requests for nominations
 - b. The trustees support the re-appointment of Annie Lewis; Bev Berry; Laura Batchelor; Sam Copus; and Steve Leach (chairman) and the appointment of Rob Davies as Treasurer
7. Election of Events Committee members
8. AOB
9. Date of next ordinary meeting of Events Committee