



PARENTAL AGREEMENT FOR SCHOOL TO ADMINISTER MEDICINE

The school will not give your child medicine unless you complete and sign this form, and the school has a policy that the staff can administer medicine.

STUDENT DETAILS

NAME					
ADDRESS					
DATE OF BIRTH	/	/	YEAR GROUP		CLASS
GP PRACTICE					
GP TEL. NO					

MEDICAL DETAILS

MEDICAL CONDITION OR ILLNESS					
NAME / TYPE OF MEDICATION					
as described on the container					
EXPIRY DATE	/ /				
DOSAGE AND METHOD	e.g one 5ml spoon, one hour before food				
TIME TO BE ADMINISTERED					
SPECIAL PRECAUTIONS / SIDE EFFECTS / ALLERGIES					
OTHER PRESCRIBED MEDICATION CHILD TAKES AT HOME					
PRECAUTIONS TO TAKE IN AN EMERGENCY					
SELF-ADMINISTRATION					
asthma only					

Medicines must be delivered to the school office in the original container as dispensed by the pharmacy - the manufacturer's instructions and/or Patient Information Leaflet (PIL) must be included. Medication can only be administered if required 4 times per day; prescriptions for 3 times per day or less, must be administered at home.

PARENTAL CONSENT

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school staff administering medicine in accordance with the school policy. I confirm that this medication has been administered to my child in the past without adverse effect. I will inform the school immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

NAME	
DAYTIME CONTACT NO.	
RELATIONSHIP TO CHILD	
PARENT SIGNATURE	
DATE	

MEDICATION IN SCHOOL - HELPFUL INFORMATION FOR PARENTS

At St Mary's we want to provide a sound basis for ensuring that children with medical needs receive proper care and support and encourage regular attendance and full participation in school life.

There is no legal duty that requires the school staff to administer medicines. However, to ensure that we meet the needs of our children, it is the school's policy that staff will give certain medication with written consent from the child's parent or guardian.

We have followed the guidance provided by the Department for Education & Skills and the Local Authority when setting our school policy on the administration of medication. To help parents to decide whether to ask the school to administer medicine to their child, please consider the following points taken from our policy:-

Medicines should only be taken during the school day when essential; that is where it would be detrimental to a child's health if the medicine was not administered during the school day.

The school will encourage parents to ask their doctor, where clinically appropriate, for medicines to be prescribed in dose frequencies which enable the medicine to be taken outside school hours, ie taken three times a day - morning, after school and at bedtime.

Medicine must be prescribed by a doctor.

Parents must hand medicines with a completed and signed consent form (available from the school office) to the Finance/Admin Officer, School Secretary or Headteacher.

The medicine must be in the pharmacist's original container, and be clearly labelled with the name of the medicine, the child's name, the dosage and other relevant information.

The school will not accept medicines that have been taken out of the container as originally dispensed nor make changes to dosage on parental instructions.

Parents are responsible for making sure the medicine is not out of date and for disposing of any unfinished or date-expired medicines.

